**IPC - Important Info – Day 2**

* Enter the classroom calmly, sit down in your desk, and get your supplies out before the bell rings.
* I do record tardies. I will send a referral to the office on the 3rd tardy and all tardies that follow.
* EVERY DAY 1st thing - Copy the IPC daily agenda onto your weekly assignment sheet.
* Graded work needs to be recorded on your Grade Sheet for IPC. I will check this at the end of each six weeks for a major grade. You will receive a new Grade Sheet at the beginning of each six weeks from me.